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## Job opportunity

The Climate Alliance European Secretariat (Brussels Office) is seeking a Senior Project Manager (m/f/d) to co-lead our European Climate Pact Community Activities

Climate Alliance is part of the consortium recently awarded the tender for the European Climate Pact initiative, part of the European Green Deal and helping the EU to meet its goal to become climate-neutral by 2050. To support our capacity to implement this initiative we seek a skilled colleague to primarily co-lead design and delivery of our efforts to support the European Climate Pact Community.

### Our ideal candidate

We are looking for a dynamic and motivated individual who is passionate about climate change and building a community of people in and across EU Member States motivated to raise awareness of and catalyse action to address climate change within their communities. Our ideal candidate should have a proven record of accomplishment of successful project management, excellent interpersonal skills, and the ability to engage, motivate and work collaboratively with a diverse range of stakeholders. Additionally, the ideal candidate should be comfortable with public speaking, writing and communicating complex ideas.

### Your tasks

As the Senior Project Manager, you will be primarily responsible for managing our deliverables related to building and supporting a European Climate Pact Community in and across all EU Member States. Key tasks will include:

- Co-leading the initiative's work in relation to the established European Climate Pact Ambassador community currently comprised of over 650 individuals across all 27 EU countries. More specifically, this work includes:
  - Leading in strategy development and execution of activities in relation to Climate Pact Ambassador recruitment, onboarding, reporting and renewals processes.

- Leading in developing and delivering capacity building and networking offerings to this large group of highly motivated individuals, in close cooperation with Climate Pact Country Coordinators.
- Developing and executing strategies to expand the Climate Pact Community to go beyond Ambassadors, to also engage a broader group of people interested and willing to contribute in more time-bound ways to the European Climate Pact objectives.
- Providing support to other Climate Pact initiative work in relation to citizen engagement and in coordinating the network of Climate Pact Country Coordinators across all 27 countries.
- More broadly representing Climate Alliance and EU projects at public events, conferences and workshops
- Contribute to collaborating with the EU institutions in Climate Alliance's formal collaborations and projects

## **Selection criteria**

### **ESSENTIAL REQUIREMENTS**

- A Master's degree in Environmental Science, Sustainability, social psychology, sociology or a related field.
- Minimum of 7 years of experience in project management, preferably in the context of climate change and/or community engagement.
- Strong interpersonal skills and the ability to communicate effectively with a range of stakeholders.
- Experience in designing and delivering capacity development activities
- Excellent written and verbal communication skills in English.
- Experience in managing budgets, timelines and resources.

### **ADVANTAGEOUS**

- Fluency in other European languages
- Experience with EU contracts for Services
- Experiences in working with behavioral change, citizens engagement and networking within this realm

## **Terms**

- This is a full-time position.
- The position is based in Brussels, Belgium. As such the incumbent must have the right to live and work in Belgium.
- The contract will be for a period until May 2025, with the possibility of extension.
- Salary will be commensurate with experience

## Application

To apply, please send your CV, cover letter and three references with the subject line "Senior Project Manager Application" exclusively by e-mail to [career\(at\)climatealliance.org](mailto:career@climatealliance.org).

**Closing Date for Application is 3 July, 2023.**

Please note, the position will be filled as soon as a suitable candidate is found. Interviews will be done on a rolling basis and we therefore encourage people interested in this role to submit their application as soon as possible.

## About Climate Alliance

Climate Alliance is a European network of local authorities committed to climate action. Founded in 1990, we now have over 2,000 member municipalities from 27 European countries. We work towards the promotion of renewable energy, the reduction of greenhouse gas emissions, and the protection of biodiversity in a joint effort between European municipalities and the indigenous people of the Amazon. Our mission is to work together to build a sustainable future for all. Additional work goes into management of the EU initiatives such as the Covenant of Mayors, and the newly established Energy Poverty Advisory Hub, in close collaboration with the European Commission as well as communication and policy work. [climatealliance.org](https://climatealliance.org)

## Contact

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