



CLIMATE ALLIANCE

Frankfurt Headquarters

+49 69 717139 0

europa@climatealliance.org

Brussels Office

+32 2 400 10 62

brussels@climatealliance.org

climatealliance.org

Job opportunity

The Climate Alliance European Secretariat (Brussels Office) is seeking a Coordinator (m/f/d) for Belgian activities under the European Climate Pact

Climate Alliance is part of the consortium recently awarded the tender for the European Climate Pact initiative, part of the European Green Deal and helping the EU to meet its goal to become climate-neutral by 2050.

In order to successfully implement this initiative across all EU Member States, country coordination organisations are being appointed in each country to lead coordination of a set of identified activities. With an established and growing portfolio of activities across Belgium, Climate Alliance will lead Climate Pact coordination in Belgium, and is looking for a skilled new colleague to lead this work. This new colleague will work closely with existing staff in the Belgium office, our other Climate Alliance national coordination offices who will be leading Climate Pact coordination in their respective countries, Climate Pact Country Coordinators in other EU Member States, as well as with the projects managed by Climate Alliance to push energy and climate actions at the local level. The daily activities will comprise of activities including strategizing, planning, coordinating, implementing and networking across Belgium, linking the Belgian-based activities and achievements with the international efforts of the whole of Climate Alliance. An important component of the work will involve designing and implementing a climate change focused citizen-engagement work plan of activities for Belgium, strongly informed by your local knowledge of what climate change related activities are likely to make the most impact in the Belgian context. It will also involve engaging and supporting the on-the-ground climate change efforts of an existing but expanding network of Climate Pact Ambassadors across Belgium.

Our ideal candidate

You have academic and practical experiences in working with local climate and energy actions, particularly at the citizen or community levels and can bring in an extensive network of relevant Belgian contacts in local and regional authorities

and organisations. You have a focus on local actions, while still having an interest in the policy developments at EU level on the topic. You have extensive experience in designing and facilitating networking and capacity building events, and ideally you have some prior experience or an interest in engaging with and empowering youth to work on climate change issues. You are impact oriented and enjoy working independently as well as closely with your colleagues. You are interested in being a part of a small but vibrant office in Brussels committed to drive the energy transition at a high pace in a socially just manner.

Your tasks

Development and management of the European Climate Pact's Belgium work program, building strongly upon Climate Alliance projects and its mission. This will entail:

- Utilising your national experience in developing actions to bring further attention on taking climate actions for both individuals and institutions
- Undertaking an initial mapping exercise to ensure maximum impact of the national work program, that all important stakeholders are reached and engaged over time and that Climate Pact efforts build strongly upon already existing and effective efforts
- Aligning the work program with specific project requirements
- Managing and executing the work program in collaboration with Climate Alliance colleagues and our other national coordinators

While not fully defined yet, and with space for the incumbent to further craft we envisage the work program to include activities such as:

- Coordination and/or promotion of national and local climate action events
- Supporting recruitment, onboarding and providing capacity development and networking opportunities for Belgium's Climate Pact Ambassadors
- Expanding Belgium's broader Climate Pact community, and providing them with capacity building and networking opportunities
- Engaging with and supporting youth to act as catalysts of local climate action
- Working with Belgian educators as effective multipliers of climate action messaging and action

- Translation of smaller EU wide Climate Documents, not only into Belgian languages but also with an eye to the content and clarity keeping in mind the target audience
- Concise and regular reporting to Climate Pact Secretariat and Climate Alliance leadership

Selection criteria

ESSENTIAL REQUIREMENTS

Study & experience:

- A minimum of 5 years' relevant experience with project management primarily at a local level
- Experience working in an international environment, particularly working across different cultures and languages
- Practical experiences in event management, stakeholder facilitation, climate change action related capacity building
- A master degree in relevant field (e.g. energy management, urban planning). Applicants with interdisciplinary study background are encouraged to apply

Personal skills & skills profile:

- Working knowledge of English, French and Flemish languages
- An excellent networker, identifying opportunities for people and organisations to collaborate on climate change-related actions
- A strong internal and external communicator
- Strong organisation skills and able to meet tight deadlines

ADVANTAGEOUS

- Knowledge and experience working on climate change at municipal, community and/or citizens level
- Experience with innovative or effective stakeholder engagement methodologies
- Experience in working with or in a city or network
- Any other EU languages are considered as an asset
- The possibility to start with a short notice

Terms

CONTRACT

The contract will be made between the individual and Climate Alliance under the Belgian law. The corresponding assignment is based on a 2-year full-time contract (with a possibility to be extended / converted into a permanent position) starting as soon as possible. Climate Alliance offers a benefits package (incl. paid leave / 'pécule de vacances', DKV Medicare & lunch vouchers) and a positive, friendly and flexible working environment. Contact: a.deluise@climatealliance.org.

LOCATION

Climate Alliance | Brussels Office
Mundo-Madou | Avenue des arts 7/8 | 1210 Bruxelles | Belgium

Application

Applicants must have the legal right to be employed in Belgium. To apply, please send (in English) a motivation letter addressing the requirements and desired results for this position (1 page) and your CV including at least two reference names (2 pages max) exclusively by e-mail to [career\(at\)climatealliance.org](mailto:career(at)climatealliance.org).

Closing Date for Application is 20 June, 2023.

Please note, the position will be filled as soon as a suitable candidate is found interview will be done on a rolling basis and we therefore encourage to submit your application as soon as possible as we will close the vacancy the moment we find a suitable candidate.

About Climate Alliance

Climate Alliance is a non-profit association uniting local authorities and indigenous rainforest peoples in their efforts to mitigate climate change. With some 2,000 members spread across 25 European countries, Climate Alliance is the world's largest city network dedicated to climate action and the only one to set tangible targets: each member city, town and district has committed itself to reducing greenhouse gas emissions by 10 percent every 5 years. Recognising the impact our lifestyles can have on the world's most vulnerable people and places,

Climate Alliance pairs local action with global responsibility. The network runs awareness raising campaigns, develops tools for climate action planning and fosters cooperation with indigenous peoples. Additional work goes into management of the EU initiatives such as the Covenant of Mayors, and the newly established Energy Poverty Advisory Hub, in close collaboration with the European Commission as well as communication and policy work.
climatealliance.org

Contact

Alison De Luise
Brussels office, Climate Alliance
a.deluise@climatealliance.org