The Climate Alliance European Secretariat is looking for a

Project Officer Energy and Financing

TO JOIN ITS HIGHLY MOTIVATED TEAM ON CLIMATE FINANCING.
THE POSITION IS FOCUSED ON TASKS PERTAINING TO EUROPEAN PROJECTS.

Tasks

- Daily management of Horizon 2020 projects and liaison with project partners (including technical and financial reporting);
- Drafting project deliverables and briefs;
- Drawing conclusions relevant to policy from events and workshops, especially at city level;
- Organizing events for local, national and European decision-makers;
- Advising municipalities on innovative financing models for renewable energy installations;
- Contributing to reports on community energy and citizen participation;
- Contributing to Climate Alliance’s Working Group on Financing;
- Leveraging project results and making them relevant to Climate Alliance’s activities in the area of financing.

Job requirements

Academic and professional experience

- 1 to 3 years of relevant project management experience, preferably related to Horizon 2020 or international projects with multiple partners;
- Previous experience in working with local authorities and city networks;
- Knowledge of energy efficiency interventions and financing of respective measures is an asset;
- Work experience on the citizen-led energy transition, local financing and investment concepts are an advantage;
- Understanding of the European legal and financial framework for renewable energy are a plus;
- A master degree (e.g. economics, architecture, engineering, public policy).

Technical and personal skills

- Experience in reporting in English and good spoken German language skills;
- Experience in organizing different types of (online) events - including promotion via social media and other communication channels;
- Comfort and experience in public speaking to different types of audiences;
- Ability to initiate work and processes driven by self-initiative and interest; flexibility is also highly appreciated;
- Systemic as well as an out-of-the-box thinker;
- Dynamic and pro-active; able to work independently as well as in a team;
- Excellent organizational skills, high attention to details and ability to multi-task;
- Motivated to work with local authorities, networks of cities and NGOs.
Our ideal candidate

Climate Alliance is looking for an all-round Project officer to support Climate Alliance’s European Projects related to financing of climate protection measures. The officer will be responsible for Climate Alliance’s tasks in European projects and will support the association and its finance team in promoting the citizen-led energy transition among the membership.

Role description

Your role will be integrated within the European projects team, and the general Climate Alliance team in Frankfurt. Furthermore, you will join the Climate Alliance team of financing experts across the Brussels and Frankfurt offices to build the presence of Climate Alliance.

Apart from the above-mentioned tasks, we provide good room for incorporating your communication experiences and interests to make to most of your skills. This counts for both internal and external communication.

TERMS

Contract: The contract will be made between the individual and Climate Alliance under the German law. The corresponding assignment is based on a 1-year full-time contract (with a possibility to be extended) starting as soon as possible.

Location: Climate Alliance, European Secretariat, Galvanistr. 28, 60486 Frankfurt am Main, Germany

Application: Applicants must have the legal right to be employed in Germany.

To apply, please send (in English):

- motivation letter addressing the requirements and desired results for this position (1 page)
- your CV (2 pages max)

to financing@climatealliance.org

Closing date for applications: 20.March 2021

Only short listed candidates will be contacted.

The position will be filled as soon as a suitable candidate is found.

THE CLIMATE ALLIANCE

For over 30 years, Climate Alliance member municipalities have been acting in partnership with indigenous rainforest peoples for the benefit of the global climate. With more than 1,800 members spread across 27 European countries, Climate Alliance is the world’s largest city network dedicated to climate action and the only one to set tangible targets: each member city, town and district has committed itself to reducing greenhouse gas emissions by ten percent every five years. Recognising the impact our lifestyles can have on the world’s most vulnerable people and places, Climate Alliance pairs local action with global responsibility. climatealliance.org