

JOB OFFER

CLIMATE AND ENERGY EXPERT | COVENANT OF MAYORS



Climate Alliance

The Climate Alliance European Secretariat (Brussels Office) is seeking a

Climate and Energy Expert

to join its highly motivated and multilingual Brussels team and work on activities related to the Covenant of Mayors – in particular in the areas of data management, monitoring and reporting.

Application deadline: 15 August 2017

CLIMATE ALLIANCE

Climate Alliance is a non-profit association uniting local authorities and indigenous rainforest peoples in their efforts to mitigate climate change. With some 1,700 members spread across 25 European countries, Climate Alliance is the world's largest city network dedicated to climate action and the only one to set tangible targets: each member city, town and district has committed itself to reducing greenhouse gas emissions by 10 percent every 5 years. Recognising the impact our lifestyles can have on the world's most vulnerable people and places, Climate Alliance pairs local action with global responsibility. The network runs awareness raising campaigns, develops tools for climate action planning and fosters cooperation with indigenous peoples. Additional work goes into management of the EU initiatives such as the Covenant of Mayors, awareness raising on the EU level, as well as communication and policy work. climatealliance.org

CLIMATE ALLIANCE IN THE COVENANT OF MAYORS

The Covenant of Mayors for Climate and Energy brings together thousands of local authorities who share a long-term vision of promoting and supporting voluntary action to combat climate change and move to a low emission, resilient society.

Climate Alliance has been actively involved in the shaping of the Covenant of Mayors in Europe and its extension to other parts of the world since its launch in 2008. Today, Climate Alliance is involved in the consortia managing the regional Covenant offices in Europe, Eastern Europe, Sub-Saharan Africa and Japan and works in close cooperation with the Global Covenant Secretariat. All these regional/national Covenants are part of the same Global Covenant alliance and are organized along principles and methods that best suit each region. eumayors.eu

TASKS



Climate Alliance is looking for a **Climate and Energy Expert** to join its highly motivated and multilingual Brussels team and work on Covenant-related activities – in particular to support the overall **Data Management, Monitoring and Reporting** process. His/her tasks will include:

EU Covenant of Mayors initiative

- Coordinate the technical and methodological work of the EU Covenant of Mayors
- Assist Covenant signatory cities in the development and implementation of local energy and climate action plans as well as monitoring reports
- Update and further develop support materials for Covenant signatories (e.g. guidelines, thematic leaflets)
- Monitor the implementation of the initiative (e.g. via annual reports, aggregated statistics and performance indicators, good practices)
- Assist the Covenant of Mayors team in the organisation of theme- and country-specific capacity building events (workshops, webinars...)
- Liaise with various stakeholders at all levels to support the implementation of the Covenant of Mayors: European Commission - various DGs and agencies, Global Covenant Secretariat and regional Covenant offices, (thematic) networks, national / regional / local experts etc.
- Represent the Covenant of Mayors in conferences and technical meetings
- Support the Covenant of Mayors team in other management tasks related to the Covenant daily operation (e.g. participation and contribution to steering committee meetings, reporting progress etc.)

Climate Alliance

- Assist the Climate Alliance team in any other daily activities of the association (communication, policy work, project proposal development, project management)

SELECTION CRITERIA

Essential

- At least 5 years of postgraduate professional experience
- A Master Degree in relevant field (e.g. energy, climate change, urban planning, engineering)
- Technical knowledge of energy planning, greenhouse gas measurement and climate risk assessment
- Experience in database management, analysis and reporting
- Good knowledge of the Covenant of Mayors initiative
- Excellent communication skills with ability to explain technical concepts to lay audiences
- Excellent organisational skills, ability to multitask
- Fluency in spoken and written English



Advantageous

- Experience working with/for local authorities
- Experience working in an international environment, particularly working across different cultures and languages, and able to work with a high level of initiative and autonomy when required
- Good knowledge of EU policy in the field of climate and energy
- Proficiency/very good command in other EU languages

TERMS

Contract

The contract will be made between the individual and Climate Alliance under the Belgian law. The corresponding assignment is based on a 2-year full-time contract (with a possibility to be extended / converted into a permanent position) **starting as soon as possible**. Climate Alliance offers a benefits package (incl. paid leave / 'pécule de vacances' & lunch vouchers) and a positive working environment.

Location

Climate Alliance Brussels Office, 63-67 Rue d'Arlon, 1040 Brussels, Belgium

Application

Applicants must have the legal right to be employed in Belgium. To apply, please send a motivation letter and your CV (in Europass format) to:

brussels@climatealliance.org

Closing date for applications: 15 August 2017.

Only short listed candidates will be contacted.

The position will be filled as soon as a suitable candidate is found.

CONTACT

Lucie Blondel

Covenant of Mayors Office Head | Climate Alliance
+32 2 400 10 62 | brussels@climatealliance.org