



## Job opportunity

### Communication traineeship

The Climate Alliance European Secretariat (Brussels Office) is offering a communication traineeship. The successful candidate will join its highly motivated and multilingual Brussels team to work on the Energy Poverty Advisory Hub (EPAH) initiative in close collaboration with the communication manager.

### Your tasks

The Energy Poverty Advisory Hub (EPAH) is the EU initiative on local action against energy poverty. As part of the EPAH team, the communication trainee will assist in maintaining the EPAH website and creating compelling content for the web. Additionally, the trainee will have the chance to learn new skills as part of the EPAH team as well as the Climate Alliance Brussels and Frankfurt team.

### Description of desired results

Under the supervision of the communication manager, the communication trainee will provide support in the following areas:

- Maintaining up-to-date and improving the Energy Poverty Advisory Hub website by creating and posting engaging content for the web.
- Creating and implementing social media campaigns.
- Assisting in the production of publications (reports and infographics).
- Creating visual content (mostly images).
- Creating the EPAH newsletter.
- Assisting in the organisation of online and face to face events.

### Selection criteria

#### STUDIES AND TECHNICAL SKILLS

- Degree in strategic communication, journalism or any related fields.
- Very good editing and writing skills in English. Additional languages are an asset.
- Ability to translate technical information into engaging content.
- Experience in using CMS (basic understanding of website development is an asset). Experience in managing social media.
- Basic knowledge of graphic designs skills and tools.

- Video editing (optional).

### **PERSONAL SKILLS**

- Interest and/or experience in energy transition, climate change and sustainability.
- Team player, proactive and interested to learn new skills.
- Systemic as well as out-of-the-box thinker.
- Dynamic, pro-active and quick-starter.
- Excellent organisational skills, high attention to details and ability to multitask.
- Motivated to work with local authorities and civil society on climate action.

### **Terms**

This is a paid full-time traineeship for a six-month duration starting from mid October 2023. The specific stipend and additional benefits will be decided based on the learning programme and tasks of the trainee and in accordance with the Belgian law.

Applicants must have the legal right to be employed in Belgium and be based in Brussels or willing to relocate. Only short listed candidates will be contacted. The position will be filled as soon as a suitable candidate is found.

### **LOCATION**

Climate Alliance | Mundo-Madou | Avenue des arts 7/8 | 1210 Bruxelles | Belgium

### **HOW TO APPLY**

Please send your motivation letter (max. 1 page) and CV (max 2 pages) in English to [career@climatealliance.org](mailto:career@climatealliance.org).

**Deadline for applications:** 20 September 2023 at 23:59 pm CEST.

### **THE ENERGY POVERTY ADVISORY HUB (EPAH)**

The Energy Poverty Advisory Hub is the leading EU initiative aiming to eradicate energy poverty and accelerate the just energy transition of European local governments. EPAH reports to the European Commission Directorate-General for Energy and closely cooperates with other European Commission services and other EU institutions as necessary. The Energy Poverty Advisory Hub is a Service Contract with the European Commission managed by a consortium led by Climate Alliance together with Ecoserveis, AISFOR, NOVA University and Akaryon. The activities started in January 2021 with a performance period of 48 months. [energy-poverty.ec.europa.eu](https://energy-poverty.ec.europa.eu)

### **THE CLIMATE ALLIANCE**

For over 30 years, Climate Alliance member municipalities have been acting in partnership with indigenous rainforest peoples for the benefit of the global climate. With nearly 2,000 members spread across more than 25 European countries, Climate Alliance is Europe's largest city network dedicated to comprehensive and equitable climate action. Recognising the impact our lifestyles

can have on the world's most vulnerable people and places, Climate Alliance pairs local action with global responsibility. [climatealliance.org](https://climatealliance.org)