



## Job opportunity

The Climate Alliance European Secretariat (Brussels Office) is seeking a Senior Project Manager (m/f/d) to co-lead our European Climate Pact Community Activities

Climate Alliance is part of the consortium recently awarded the tender for the European Climate Pact initiative, a flagship initiative of the European Green Deal helping the EU to meet its goal to become climate-neutral by 2050. To support our capacity to implement this initiative we seek a skilled colleague to primarily co-lead design and delivery of our efforts to support the European Climate Pact Community.

### Our ideal candidate

We are looking for a dynamic and motivated individual who is passionate about addressing climate change and building a community of equally inspired people in and across EU Member States. If you have a passion for motivating and catalysing action to address climate change by European individuals, communities and organisations, you are likely our new colleague. Our ideal candidate should have a proven record of successful project management, excellent interpersonal skills, out-of-the-box strategic thinking and the ability to engage, motivate and work collaboratively with a diverse range of stakeholders. Additionally, the ideal candidate should be comfortable with public speaking, writing and communicating complex ideas.

### Your tasks

As the Senior Project Manager, you will be primarily responsible for managing our activities related to building and supporting a European Climate Pact Community in and across all EU Member States. Key tasks will include:

- Co-leading the initiative's work in relation to the established European Climate Pact Ambassador community currently comprised of over 650 highly motivated individuals across all 27 EU countries. More specifically, this work includes:

- Leading in strategy development and execution of activities in relation to Climate Pact Ambassador recruitment, onboarding, reporting and renewals processes.
- Leading in developing and delivering effective and demand-led capacity building and networking offerings to Climate Pact Ambassadors, in close cooperation with Climate Pact Country Coordinators.
- Developing and executing strategies to expand the Climate Pact Community to go beyond Ambassadors, to also engage a broader group of organisations interested and willing to contribute to the European Climate Pact objectives.
- Identifying opportunities to create synergies between the Climate Pact initiative and the efforts of the Climate Pact community members with other EU national, regional and pan-European activities and programmes.
- Providing support to other Climate Pact initiative work in relation to citizen engagement and in coordinating the network of Climate Pact Country Coordinators across all 27 countries.
- More broadly representing Climate Alliance and EU projects at public events, conferences and workshops
- Contributing to collaborations with the EU institutions as part of Climate Alliance's broader projects and policy work.

## **Selection criteria**

### **ESSENTIAL REQUIREMENTS**

- A Master's degree in Environmental Science, Sustainability, social psychology, sociology or a related field
- Minimum of 7 years of experience in project management, preferably in the context of climate change and/or community engagement
- Strong interpersonal skills and the ability to communicate effectively with a range of stakeholders
- Experience in designing and delivering capacity development activities
- Excellent written and verbal communication skills in English
- Experience in managing budgets, timelines and resources

### **ADVANTAGEOUS**

- Fluency in other European languages
- Experience with EU contracts for Services
- Experiences in working with behavioral change, citizen's engagement and networking within this realm

## **Terms**

- This is a full-time position.

- The position is based in Brussels, Belgium. As such the incumbent must have the right to live and work in Belgium.
- The contract will be for a period until May 2025, with the possibility of extension.
- Salary will be commensurate with experience

## Application

To apply, please send your CV, cover letter and three references to [email protected] with the subject line "Senior Project Manager Application" exclusively by e-mail to [career@climatealliance.org](mailto:career@climatealliance.org).

As this is a re-advertised position, previous applicants need not re-apply.

**Closing Date for Application is 30 August, 2023.**

Please note, the position will be filled as soon as a suitable candidate is found. Interviews will be done on a rolling basis and we therefore encourage people interested in this role to submit their application as soon as possible.

## About Climate Alliance

Climate Alliance is a European network of local authorities committed to climate action. Founded in 1990, we now have over 2,000 member municipalities from 27 European countries. We work towards the promotion of renewable energy, the reduction of greenhouse gas emissions, and the protection of biodiversity in a joint effort between European municipalities and the indigenous people of the Amazon. Our mission is to work together to build a sustainable future for all. Additional work goes into management of the EU initiatives such as the Covenant of Mayors, and the newly established Energy Poverty Advisory Hub, in close collaboration with the European Commission as well as communication and policy work.

[climatealliance.org](https://climatealliance.org)

## Contact

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